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Headteacher / Pennaeth

Mrs Amanda Bowen-Price
 17.7.20

Dear Parents/Carers,

We have reached the end of the Summer term, and what an unusual term this has been. Unfortunately, I hope you can understand that even beginning a new term, when all pupils will return, inevitably, there is going to be a certain amount of disruption and we have had to make additional adjustments, as part of the moving forward process. I have attached below a table to explain the start and pick up time for your child. If you have more than one child, you can drop off all your children at the earliest starting time and pick up all your children, when the eldest child is set to leave from their allocated exit point. This will, hopefully, reduce the need for parents to congregate and compromise social distancing. We will require that parents and carers adhere strictly to the pick-up and drop off times and when waiting for your child, to do so safely, keeping 2 metres distance where possible. In order for the system to operate as smoothly as possible, please ensure you adhere to the designated times. The start dates for each year group returning over the first fortnight are outlined below.

Staggered Start Dates September 2020:

WS – Welcome Sessions for New Starters

✓ - Year Groups to attend school

Date	(PT)N	(FT)N	Rec	Y1	Y2	Y3	Y4	Y5	Y6
01/09/20	School Closed to Pupils								
02/09/20	School Closed to Pupils								
03/09/20	WS		✓			✓			✓
04/09/20	WS	✓	✓			✓			✓
07/09/20	✓	✓	✓		✓	✓			✓
08/09/20	✓	✓	✓		✓	✓	✓		✓
09/09/20	✓	✓	✓	✓	✓	✓	✓	✓	✓
10/09/20	✓	✓	✓	✓	✓	✓	✓	✓	✓
11/09/20	✓	✓	✓	✓	✓	✓	✓	✓	✓

Entry points and start times :

In order to avoid parents waiting in the Car Park siblings will be allowed to enter the school site at the same time. Once on site, pupils will go straight to their classrooms.

Entry Time	Year Group	Entry Point
8.45am	Nursery & Siblings	Nursery Entrance Doors
8.45am	Reception & Siblings	Main Red Gate
9am	Yr 3 & 4 & Siblings	Main Red Gate
9am	Yr 5 & 6 & Siblings	Red Gate by Office
9.15am	Yr 1 & 2	Main Red Gate

Dismissal times:

Again to avoid parents waiting in the Car Park and to avoid loss of learning time, siblings will be dismissed together at the dismissal time and location of the eldest sibling.

Dismissal Time	Year Group	Exit Point
3pm	Nursery PT/FT	Nursery Exit Doors
3pm	Reception	Red Gate by Main Office
3.10pm	Year 1	Year 1 Gate off Playground
3.10pm	Year 2	Main Red Gate
3.20pm	Year 3	Main Red Gate
3.20pm	Year 4	Top Hall
3.30pm	Year 5	Top Hall
3.30pm	Year 6	Main Red Gate

It is important for parents to note, that pupils will only be accepted in school from their designated start date. The Education Minister has asked that, we trial entrance and exit systems, as well as the staggered start dates and times during the first fortnight, hence we have had to prioritise particular year groups at a time. We have utilised the transition year groups in the first instance and please bear with us should we have to make additional changes as we progress.

Initially, pupils will be required to bring in a packed lunch for the first fortnight, however, this situation may change as the weeks progress. I will update you as soon as I have any confirmation on this. I am also still awaiting confirmation on the Breakfast Club provision, currently this will not run until September 14th, however, should this situation change any sooner and the provision is made available earlier, I will let you know. From the 14th September, Breakfast Club will offer a limited breakfast service, KS2 will enter the Breakfast Club via the top hall, Foundation Phase pupils will enter via the lower school hall, pupils must be registered for the Breakfast Club before they are able to use this. Pupils will have to sit in their class groups during their time and will not be allowed to mix with other cohorts. Parents of any new pupils for breakfast club can ask at the office for a registration form.

For Model After school club enquiries please ring Sian Kavanagh on 077905533880 or 01267 232830.

Meal Charges/Processing of Charges

- The following meal charges will apply from the new academic year:
- Pupil meals will increase from £2.50 to £2.55
- We will be advising parents of these updates via the Council's communication channels, we will also circulate updates via ParentPay to both parents in readiness for the new school year commencing.
- Meal charges will be applied via ParentPay.

All adults dropping or picking up will have adhere to social distancing. Should you require to speak to the office, then only one person at a time can go into Reception, you must wait outside if there is someone ahead of you. Wherever possible, please email or ring the school to discuss any queries or make an appointment, should you need to speak to your child's class teacher. The school toilets will not be accessible to members of the public, and we will ensure that pupils can use their designated toilets before leaving school. If your child is wearing a mask to travel to school, they will have to hand this to you as they enter the school gates. Children should wear the correct school uniform and they are encouraged to bring in their own bottle of water, coat, school bag and pencil case, however, toys are not allowed. Mobile phones are not permitted, however, parents of pupils who walk to school can write to request permission for their child to bring in a mobile phone, this will have to remain in the child's school bag and be switched off during the school day.

Here is the latest guidance on what parents should do if their child is showing symptoms of COVID-19 or needs to self-isolate:

Under no circumstances should you send your child to school if they:

- **feel unwell, have any of the three identified COVID-19 symptoms (a new continuous cough, a high temperature or loss of taste or smell) or they have tested positive to COVID-19 in the past 14 days.**
- **live in a household with someone who has symptoms of COVID-19 or has tested positive to COVID-19 in the past 14 days.**

If your child becomes unwell or needs to self-isolate, please report this to the school, in addition if this is outside of school hours by calling 0300 333 2222 24/7 or by emailing TTP@deltawellbeing.org.uk who will notify the school on your behalf.

For information on how to apply for a test for yourself or someone in your household with symptoms including children under 5s please visit the Welsh Government website <https://gov.wales/apply-coronavirus-test>.

If you or your child feels unwell and need medical advice, please telephone NHS 111 for advice or visit their website <https://111.wales.nhs.uk/default.aspx?locale=en> or telephone your GP.

Delta Wellbeing will also provide clear advice on what further steps need to be taken.

If a pupil has been reported Delta Wellbeing may contact you to provide advice on any further action required (e.g. Pupil Testing).

If a pupil or a staff member receives a positive Covid-19 test result the Test, Trace Protect Team will contact the Headteacher to advise of the next steps.

When an Incident is declared.

If an educational or childcare setting-based incident is suspected an Incident Management Team (IMT) will be established and, based on the individual circumstances of the incident and the school/setting, consider:

- a. Adjustments to how the school/setting is operating to facilitate Infection Prevention and Control measures and social distancing.
- b. If further groups need to be asked to self-isolate (e.g. class groups, other functional groups or year groups).
- c. Whether to undertake an enhanced investigation including testing of a wider group*.

*The group for testing may be wider than the group identified for exclusion and could include the whole school or a distinct section of the school (e.g. year group, preschool, primary or secondary school).

An incident will be declared over when there has been 28 days since the onset of the last confirmed case in the school/setting and the results of any possible cases in pupils or staff in that time have tested negative.

Should you require further information on how schools will operate from this Autumn term, this can be found on the Welsh Government website: <https://gov.wales/keep-education-safe-operational-guidance-schools-and-settings-covid-19>

We are all really looking forward to trying to get back to some kind of normality and welcoming all the pupils back in September. I would like to wish you an enjoyable Summer holiday, hopefully, now that certain restrictions have been lifted, you will be able to enjoy more of the outdoors and have the opportunity to visit friends and family safely. Apologies if this letter presents you with a lot of formal information, but I hope you can appreciate the necessity in the current climate.

On a lighter note, it has been wonderful reviewing all the lovely messages your children and teachers have been sending each other on the Hwb platform, and all the wonderful work that they have completed. We intend to continue utilising and further developing the use of digital classroom platforms available via Hwb, as part of set

homework activities, in order that all children are confident going forward. Teachers will be able to explain how they will be able to access work, during their sessions in school in order that they are all confident to access the work, but for now please enjoy the holidays and we will see you in the new Autumn Term.

Kind Regards,

Mrs Bowen-Price